

**FAA Board of Trustees (BOT) Meeting Minutes for
Sunday, May 21, 2023, 8:00 PM ET
605.313.5105 PIN: 3871#**

Opening: Serenity Prayer

- Roll Call: Ashley, Donna, Marietta, Chuck, Jim, Linda, Constance, Maryellen, Ellen
- Guests: Anne, Cynthia, Darlene, Laurie, Heather, Phyllis
- Approved minutes from last meeting on April 16, 2023.

AGENDA ITEMS:

Executive Assistant (EA):

1. Revised *Steps to Recovery* book is in stock and selling online.
2. Bank account opened for the Convention at our corporate bank PNC.
3. PayPal and SQUARE accounts opened for payment of convention registrations. A few received so far. Currently having trouble with Venmo.
4. Web site registration page for convention almost complete.
5. Tax exemption status approved for New Jersey.
6. Donation appeal letter brought many donations and pulled FAA out of deficit.
7. Convention debit cards are still pending.
8. E-mail correspondence received from Back to Basics Intergroup regarding FAA Board of Trustees (BOT) adherence to the FAA By Laws (see e-mail attachments).

Office Committee:

9. Office committee report coincides with EA report.
10. EA evaluation was submitted to Office Chair, Treasurer, and BOT Chairpersons. Salary discussions will occur after the Memorial Day holiday.
11. Next meeting is Thursday, June 8, 2023, at 7:00 PM ET.

Treasurer's Report:

12. FAA now fairly balanced as far as income vs. expenses. Expenses are lower than expected. Operating approximately \$3900 over budget. \$67,698 in CDs and money market account. \$12,123 in checking account.

Convention Committee:

13. The BOT Secretary was elevated to the title of Convention Co-Chair to reflect the level of responsibilities they have taken on for the 2023 Convention: theme, decorations, souvenirs, registration form, recruitment, social media, etc.
14. The Convention Treasurer and FAA EA worked together diligently to organize new bank account structure with PNC. EA has been instrumental in the success of this.
15. Convention registration opened on May 10, 2023. Early bird is \$300 until June 30; \$385 after. Early bird deadline may be extended to July 15 or July 30 as the due date approaches.

16. The registration form/Convention theme image was selected from the FAA Webmaster's Web site images subscription (123RF) at no additional cost.
17. FAACanHelp.org Web page for registration near completion and will be reusable annually.
18. The Holiday Inn in Cherry Hill, NJ, is the contracted location for the Convention. It is a great location for all FAA members. We hope to have 60-75 guests in attendance.
19. Please spread the word that the special hotel rate of \$119/night for the Convention is only available until August 7, 2023. Afterward, the standard market rate will apply.
20. Fundraising Chairs are looking forward to having extra opportunities for people to donate money to FAA. Any ideas can be forwarded to them directly.
21. Many Committee service opportunities still available. Finally acquired a secretary.
22. There will be four breakout sessions and three main speakers at the Convention. Contact Program Chair with nominations.
23. Committee members coordinating with hotel on food/dietary/menu requirements and meal times.
24. Convention budget reviewed by the Past Convention Chair Advisor and BOT Treasurer and was also supplied to the BOT.
25. Next meetings scheduled: Sunday, June 4, June 25, July 9, July 23, 2023, at 7:00 PM ET. Weekly meetings in August and September.
26. On Sunday, August 6, 2023, at 7:00 PM ET, the committee will meet to discuss possible locations for the 2024 Convention in accordance with the FAA By Laws.
27. Fashion Boutique will be held this year. People can mail in items.

By Laws Committee:

28. Meetings have been held but no changes to the By Laws have been suggested at this time.

Literature Committee:

29. Concepts of Service Subcommittee is currently looking at various fellowships and benchmarking for improvements.
30. Cookbook Subcommittee is currently soliciting for recipes. Send recipes to faarecipes@gmail.com.
31. Long-timers' Subcommittee is currently reaching out to long-timers to see if they want to share their stories. Currently also having discussions about how to handle archival records. Next meeting to be held on June 2, 2023.
32. Abstinent Times Subcommittee currently has two people. The email address FAAATNewsletter@gmail.com is where submissions to the newsletter can be sent. The first issue has been finished and will be sent by the WSO to all BOT members. Copies will be available for purchase at the convention.

MOTIONS

33. The Literature Committee moved that the BOT approve a new meditation book. FAA continues to grow and there are additional topics that could assist bulimics, anorexics, men, non-traditional spirituality, and other appropriate topics. The motion passed 4 to 3.
34. Motion to discuss an annual meeting of all intergroups. Each intergroup would send a representative to discuss issues that could affect all of FAA. A guest stated that it would be nice

to have an annual intergroup meeting. The Virtual Intergroup has an intergroup representative that attends other intergroup meetings.

35. A motion was passed to extend the meeting by 15 minutes to allow guests to express concerns and ask questions about the new FAA 12 Step guide.

36. A special meeting was set for June 11, 2023, at 8:00 PM ET to complete remaining agenda items.

Meeting adjourned at 9:21 PM ET.

Minutes respectfully submitted by Ashley.