

World Service Board Meeting – Organized Notes

Meeting Date: July 12, 2026 7:30 E

Opening

- Serenity Prayer
 - Roll Call Chuck (Chair), Charlotte (treasurer), Linda (ad hoc), Cindy (convention), Ellen (by-laws), Kelley (secretary), Peggy (public relations), Tmina (guest)
 - Quorum confirmed
 - Fifth Tradition read
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Approval of Minutes

- March 8 Special Meeting minutes do not require approval.
 - April 22 meeting minutes approved.
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Treasurer's Report

Current Account Balances

Account	Balance
Checking	\$1,581.59
Money Market	\$543.17
Convention Account Edward	\$14,400.14
Jones Reserve	\$40,000
CDs	\$3,000
Edward Jones Money Market	\$10,000

Total Assets: \$56,524.96

Treasurer's report accepted.

Committee Reports

Executive Assistant / Office

- Summer activity has been slow.
 - Office orders will be suspended **August 2–9**. Donna will be on vacation.
 - Orders placed during that period will ship beginning **August 10**.
 - Website will include a notice regarding delayed shipping.
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Bylaws Committee

- No new activity.
 - Small board amendment to be added.
 - Bylaw revisions remain pending until current amendments are completed.
 - Goal is to update bylaws only once by combining all approved changes.
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Literature Committee

- Still no active Literature Committee.
 - Only one fellowship comment received regarding the proposed **FAA 12 Principles of Service**.
 - Suggestion:
 - Replace the word "**God**" with "**Higher Power**."
 - No further action until a Literature Committee is formed.
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Public Information Committee

Outreach Completed

- Information mailed to **6 recovery centers** in the Memphis area.
- Contacted **15 Tennessee radio stations**.

Results

- One station agreed to post convention information on its community calendar.
- WRFM (Nashville) accepted the FAA Public Service Announcement into rotation.

Additional Outreach

Convention information posted on:

- "What's Going On in Memphis"
- "901 Things To Do"

Also promoted:

- New Jersey hybrid meeting
 - Continued outreach to addiction support communities.
-

Convention Committee (2026)

Current Status

- Next committee meeting:
 - **July 17 at 7:00 PM**
 - Program nearly finalized.
 - Speaker assignments almost complete.
 - We have 25 attendees.
 - Convention expenses are expected to be fully covered.
 - Boutique and raffle proceeds will become additional income for World Service.
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Old Business

FAA 12 Principles of Service

Update:

- Fellowship comments collected.
- Only one suggested wording change.
- Project remains on hold until a Literature Committee is established.

Bylaw Amendment

Annual Convention Date

Approved (First Reading)

Convention shall normally be held:

- First weekend in August

If necessary:

- Last weekend in July, or
- Second weekend in August

Requires one additional approval at the next meeting before becoming official.

Bylaw Amendment

Convention Planning Timeline

Approved (First Reading)

Convention Committee will:

- Begin site research **24 months** in advance.
- Present recommendations to the Board following the planning timeline.

Requires second approval at next meeting.

New Business

Selection of 2027 Convention Site

Three locations were presented.

Finalists

- Jesuit Center
- Roslyn Center (Richmond, Virginia)
- Loyola University (Illinois)

Discussion

Jesuit Center

Pros:

- Lowest projected cost

Concerns:

- Contract allowed cancellation "for any reason."

Roslyn Center

Pros:

- Strong contract
- Good pricing
- Favorable lodging requirements
- Local FAA members available for support
- Convenient East Coast location

Decision

Board voted to select the Roslyn Center in Richmond, Virginia as the site for the 2027 World Service Convention.

Convention scheduled for:

- **Second weekend in August 2027**

Convention Deposit

Estimated deposit:

- Approximately **\$2,800**

Funding:

- Deposit will come from Edward Jones investment funds.
- Considered additional seed money for the convention.
- Repayment to Edward Jones is **not required**; future convention income returns to the general fund.

Convention Chair will execute the contract.

Additional Discussion

Literature Committee Vacancy

Concern expressed that:

- The Principles of Service project cannot move forward without an active Literature Committee.

Action:

- Continue recruiting volunteers.
 - Cynthia may be interested pending eligibility requirements.
-

Next Meeting

September 13

**FAA Board of Trustees (BOT) Meeting Agenda
Sunday July 12, 2026 –7:30 PM ET
ZOOM Virtual Meeting ID: 973 5019 9561
Password: 459076**

Link: <https://zoom.us/j/97350199561?pwd=r2iX9bBfoVVLJ86wSWwb8XR03U2GLC.1>

OPENING: Serenity Prayer

ROLL CALL:

Quorum-

Visitors-

Reading Tradition Five (long version)-

Review/ Approval of Minutes of March 8 and April 22-

REPORTS:

Treasurer-

Secretary-

Executive Assistant-

Office Committee-

By-laws Committee-

Literature Committee-

Public Information-

Convention Committee-

OLD BUSINESS:

a. Motion: I move that the Board concur with the Principles and draft text of the proposed Concepts of Service Draft (6.28.25) Short Form, contained in Attachment (2) and allow the Literature Committee to proceed with developing a Long Form expansion of these Concepts.

Update: Feedback was received from 4-5 people with about 5 specific comments about the wording and simplification of the document. Some of the comments had lengthy content suggestions. Questions were presented regarding the process of deciding how to proceed with the feedback provided. The By-Laws were reviewed to express the standard process as this process has been presented to be different from the By-Laws. The By-Laws Chair motioned to defer this item to a future agenda, seconded by the Office Chair. The item will be deferred until December when the final product will be presented. All voted in favor. The item is deferred until January meeting. See below.

Update: Motion passed to rename the document from “12 Concepts of Service” to “FAA 12 Principles of Service.”

Additional Actions:

- All references to “concepts” will be changed to “principles.”
- Revised **short form only** will be reposted for fellowship review.
- Minimum **30-day comment period** required.
- Comments to be sent to Donna → forwarded to Board Chair.
- Marianne and Cynthia will revise the document and send it to the board and Donna.
- Item to return to agenda at **March meeting**.

Update: Email from Cynthia with document “FAA Bylaws procedure for approving changes to literature”.

Maryanne’s email.

Update: The draft of the principles of service and visual aids to be posted on website. The fellowship is invited to comment and email to the literature email address.

b. Motion: Change the convention to the spring or summer.

Discussion held regarding:

Religious holiday conflicts

Inclusivity

Financial implications

Update: A letter was put on the website for members to vote on which weekend they want the convention to be on. Cutoff to vote was May 3.

1. The first weekend in August

2. The last weekend in July

3. The second weekend in August

Update:

Amend the Annual Convention Dates

Proposed Amendment

“The Annual Convention shall be scheduled for the first weekend in August each year. If circumstances prevent scheduling on that weekend, the Annual Convention may instead be held on either the last weekend in July or the second weekend in August, as determined by the Board.”

Rationale

This amendment reflects the results of a fellowship-wide vote in which members selected from three date options. The first weekend in August was identified as the preferred option, having the least impact on the greatest number of members after consideration of school calendars, interfaith observances, and other scheduling factors.

Including the last weekend in July and the second weekend in August as alternate options provides the Board with necessary flexibility when venue availability or other circumstances make the preferred weekend impractical. At the same time, it establishes a consistent annual timeframe that supports long-term planning, improves venue selection opportunities, and provides greater predictability for members making travel arrangements.

c. Motion to Amend Bylaws – Convention Planning Timeline

I move to amend the bylaws by modifying the following sentence:

Current wording:

“The World Service Convention Committee will meet at least 30 days prior to the Annual Convention to search for and get information on possible dates and sites for the following year’s convention.”

Proposed addition:

“The Annual Convention shall be scheduled for the first weekend in August each year. If circumstances prevent scheduling on that weekend, the Convention may instead be held on either the last weekend in July or the second weekend in August, as determined by the Board.”

Rationale:

This amendment reflects the results of a fellowship-wide vote in which members selected from three date options. The first weekend in August was identified as the preferred option, having the least impact on the greatest number of members after consideration of school calendars, interfaith observances, and scheduling factors. Including the last weekend in

July and the second weekend in August as alternate options provides necessary flexibility while maintaining consistency for long-term planning and predictability.

Update:

Proposed Amendment

“The World Service Convention Committee will begin researching and obtaining information on possible dates and sites for future Annual Conventions at least twenty-four (24) months in advance of the Annual Convention. The Committee shall present qualified site recommendations to the Board of Trustees for consideration and vote in accordance with the Board's established convention planning timeline.”

Rationale

This amendment reflects current convention planning practices and provides the Convention Committee with sufficient time to identify, evaluate, and secure appropriate venues. Hotels and conference facilities frequently require commitments two to three years in advance, and desirable properties often book well before one year prior to the event.

d. *Agenda from 09/12/25*

Motion: to adopt the changes made to the Bylaws (attached) regarding the small board adaptation and to further specify requirements of an oncoming board member.

Background: In the past the Board has struggled to maintain the larger Board size specified in the By-Laws and the proposed changes allow for the operation of a smaller Board.-**The first reading was voted on and approved unanimously at the July 13th meeting. A Special Meeting was held on August 10th for the second reading, discussion and final vote to approve prior to the Annual Meeting on September 12, 2025.**

Agenda from 12/14/25

Motion: to adopt the changes made to the Bylaws (attached) regarding the small board adaptation and to further specify requirements of an oncoming board member.

Background: In the past the Board has struggled to maintain the larger Board size specified

in the By-Laws and the proposed changes allow for the operation of a smaller Board.

Update: The previous meeting noted that this would be voted on, however it was erroneously absent from the original Annual Board Meeting Agenda that was submitted.

The PI Chair motioned that this be postponed until it is on the agenda at the next meeting, seconded by the Convention Chair. All approved unanimously.

NEW BUSINESS

Motion 1: Selection of the 2027 World Service Convention Site

Motion

That the Board of Trustees review the three proposed locations identified by the World Service Convention Committee for the 2027 Food Addicts Anonymous World Service Convention and select one site for the Committee to proceed with contract negotiations and final arrangements.

The three proposed locations are:

- **Jesuit Retreat Center** – Parma, Ohio
- **Roslyn Conference & Retreat Center** – Richmond, Virginia
- **Loyola University Chicago** – Chicago, Illinois

The accompanying site comparison report summarizes each location's costs, accommodations, meeting facilities, accessibility, deposit requirements, contract terms, tax-exempt status, extended stay availability, and other relevant planning considerations.

Rationale

In accordance with its responsibilities, the World Service Convention Committee conducted a comprehensive review of potential convention venues and narrowed the search to three qualified locations that best meet the Fellowship's needs. Each proposal was evaluated using consistent criteria, including affordability, meeting and lodging capacity, accessibility, meal accommodations, contract requirements, financial commitments, and overall suitability for hosting the Annual World Service Convention.

Highlights of the proposals include:

- **Jesuit Retreat Center (Parma, OH)** offers an all-inclusive retreat environment with a minimum facility commitment of \$14,000, a 25% deposit requirement, and accommodations designed specifically for retreat groups. **See Note 1**
- **Roslyn Conference & Retreat Center (Richmond, VA)** provides nonprofit pricing, discounted meeting space for residential groups, a 20% deposit requirement, and flexible lodging options that support a variety of attendance levels. – **See Note 2**
- **Loyola University Chicago (Chicago, IL)** offers a university conference setting with hotel accommodations, dedicated meeting space, and an estimated total contract value of approximately \$18,768 based on the current proposal. **See Note 3**
- **See Note 4 Comparison of Sites.**

Visitor Comments:

NEXT MEETING: September 13

CLOSING: Serenity Prayer

**In Service,
Kelley**

Note 1



Jesuit Retreat Center
A PLACE OF PEACE

Facilities Use Agreement – Reservation Confirmation

Thank you for arranging to bring your group/program to Jesuit Retreat Center

Agreement Issued: Monday, June 29, 2026

Program Date: Friday, August 13, 2027 to Sunday, August 15, 2027

Group Name: Food Addicts Anonymous

Contact: Cynthia Kelly

Email: botconventionchair@faacanhelp.org

Phone:

Arrival: Friday, August 13, 2027 at 4:00 pm

Departure: Sunday, August 15, 2027 at 11:30 am

Minimum attendees: 40

Number of meals: 5

Cost per person: \$350 (\$100 extra per person staying night Thursday, August 12th)

Minimum cost for use of facilities/meals: \$14,000

Notes: Thursday Night arrivals would be charged \$100 per person for lodging. Meals would not begin until Friday dinner and conclude with Sunday breakfast.

The number above is the minimum charge that the group will be invoiced. The group may increase their count from the above quoted amount. This should be communicated as soon as possible to ensure that space is available at JRC in relation to other potential booked groups. The final number of attendees and a list of any food allergies and special dietary requests are due seven (7) days prior to the program. The final invoice will be based on the count provided seven (7) days prior to the program date (if higher than the above count).

A signed Reservation Agreement and non-refundable deposit of 25% is due within 10 business days of the issuance date listed above, or the Reservation Agreement is void. An additional 50% payment, for a total of 75%, of the above amount is due 30 days prior to your retreat date. Final invoice balance can be paid upon arrival or within 7 days of retreat completion. If paying by credit card, a 3% processing fee will be added.

It is agreed that the Jesuit Retreat Center is not responsible for any lost, misplaced or stolen personal articles, damage to personal property, to personal vehicles, or injury to persons while in residence at the Center.

It is agreed that the Group is responsible for any damage to the Jesuit Retreat Center's physical structure, or items within, to be replaced at cost determined by the Jesuit Retreat Center. If there is excessive cleaning required, this cost will also be passed on to the Group. It is agreed that the Group will follow all rules and guidelines laid out in the separately attached "General Retreat Information" attachment and share these rules and guidelines with all their retreatants.

Exclusive Use Option:

If your Group desires to have exclusive use of the Jesuit Retreat Center during its retreat, the Group has the option to pay for a total minimum attendance of fifty (50) people at the rate quoted in this Agreement, regardless of actual attendance, to ensure sole use of the Center during the retreat. If another group is scheduled prior to this Agreement being executed, this offer is not valid.

Cancellation Policy:

Ninety (90) days' notice is required to cancel a program. In such an instance, a full refund of fees paid (minus the 25% deposit) will be made. If notice is given to Jesuit Retreat Center less than 90 days prior to the scheduled event, your group will be responsible for the minimum contracted number of attendees.

Jesuit Retreat Center reserves the right to cancel events for any reason. In the unfortunate circumstance of an event cancellation by JRC, registration deposits and payments will be refunded. Guests may elect to transfer payments for a cancelled event as a credit toward another event at Jesuit Retreat Center.

Agreement signed and entered into:

For Jesuit Retreat Center:

Kenneth J Fortuna, Jr.

Date

For Organization:

Date

Please return the signed Agreement to:

Ken Fortuna
Jesuit Retreat Center
5629 State Road
Parma, OH 44134

or scan and email the contract to kfortuna@jesuitretreatcenter.org

It is our hope and prayer that your group will have a pleasant and meaningful experience while at the Jesuit Retreat Center. We are grateful that you have decided to come to Jesuit Retreat Center with your group. Please let us know if we can be of any service to your group. If you have any additional needs or questions, please consult with us in advance so we may try to accommodate those needs.

Roslyn



Note 2

2027 Rates

Non-Profit

Rev. 08/13/25

MEETING ROOMS

Gibson Hall <i>(Minimum 25; Maximum 85)</i>	\$600.00/day
Walker Assembly <i>(Minimum 25; Maximum 110)</i>	\$450.00/day
Walker Lounge <i>(Maximum 25)</i>	\$250.00/day
Walker Hall - Assembly & Lounge <i>(Minimum 25; Maximum 110)</i>	\$650.00/day
Tucker Hall <i>(Minimum 25; Maximum 85)</i>	\$550.00/day
Bishop's Room <i>(Maximum 20)</i>	\$275.00/day
President's Room <i>(Maximum 20)</i>	\$250.00/day
Chancellor's Room <i>(Maximum 10)</i>	\$225.00/day

- Meeting room rates listed are "per day" rates.
 - All meeting rooms include free wireless internet access. Additional charges may apply for some A/V equipment.
 - Residential Groups Only: If total number of guests (per group) equals less than the minimum guest requirement for the reserved meeting room then the regular "per day" rate for the meeting space will be charged.
 - Residential groups receive a 90% discount off the meeting room daily rate provided **at least 50%** of the total group stays overnight at Roslyn.
- If **less than 50%** of the total group stays overnight at Roslyn, then the regular daily rate of the meeting room rental will be added to the final invoice.

- Additional meeting rooms may be added to the reservation at the regular “per day” rate.

MEALS

Dining Room

All meals are served in the Main

Breakfast - Served at 8:00 AM	\$19.50/person + tax
Lunch - Served at 12:30 PM	\$22.50/person + tax
Dinner - Served at 6:00 PM (Friday Dinner is served at 6:30 PM)	\$25.50/person + tax

- Day only groups must eat at least one meal per day in the dining room.
- Residential groups must eat all meals at Roslyn. Additional refreshment items may be pre-ordered and delivered to your meeting space for a nominal fee. Outside catering companies are not permitted.
- Daily Coffee and Tea Service is unlimited and available all day.

LODGING**

AM

Check- In: After 2:00 PM Checkout: 9:00

Double Occupancy Bedroom	\$90.00/person/night + tax
Single Occupancy Bedroom (Sunday-Thursday Nights)	\$100.00/person/night + tax
Single Occupancy Bedroom (Friday & Saturday Nights)	\$112.00/person/night + tax
<i>**All rooms include two beds, a private bathroom and linens.</i>	
Dormitory Style Living Area*	\$72.00/person/night + tax
<i>*Shared Bathrooms</i>	

COMMUTER FEE**

Commuter Fee - <u>Required</u> for all <u>day-only</u> guests	\$8.00/person/day + tax
<i>**Includes unlimited coffee and tea service and a daily 2:00 PM cookie break.</i>	

*All rates are base rates only and are subject to change at any time.
Taxes (sales, meals and lodging) are additional and will be added to the final invoice.*

A Retreat Center of the Episcopal Diocese of Virginia

8727 River Road • Richmond, Virginia 23229
804.288.6045 • 800.477.6296 • Fax 804.285.3430
www.roslyncenter.org

Things to Know About Reserving Space at Roslyn

- The minimum group number is 10.
- Reservations are guaranteed when the signed Guest Agreement and Reservation Form are returned with a non-refundable deposit of 20% of the contracted amount within two weeks of the date it was sent from Roslyn.
- The commuter fee is additional and required for all day-only guests and includes coffee and tea service and a daily refreshment break. Additional refreshment items may be pre-ordered and delivered to your meeting space. Groups may also provide their own additional refreshments.

- A guaranteed count for overnight lodge rooms and meals is required in writing two weeks prior to a group's event. Guaranteed counts may be decreased by no more than 20% of the original contracted amount. These counts will be used as the basis for the final bill. If guaranteed numbers are not received two weeks prior to an event, the original contracted numbers will be used as the guaranteed numbers. Any unused lodge rooms (over the 20% allowable decrease) will be billed at the single occupancy rate per night.
- Should you be forced to cancel a contract, our cancellation policy is:
 - Written notification received within 60 days of the contracted date - 50% of the contracted amount due.
 - Written notification (or now show) within 2 weeks of scheduled date - 100% of contracted amount due.
- Single occupancy rooms will be billed at the single occupancy rate.
- Double occupancy rooms will be billed at the double occupancy rate per person.
- Residential groups must eat all meals at Roslyn. Day only groups must eat at least one meal per day at Roslyn. Outside caterers are not permitted.
- Residential groups receive a 90% discount off of the daily meeting room rate provided at least 50% of the total group stays overnight at Roslyn. If less than 50% of the total group stays overnight at Roslyn, then the regular daily rate of the meeting room rental will be charged.
- A final bill will be sent within two weeks of your departure. We accept cash, checks or credit cards (American Express, MasterCard and Visa). Checks should be payable to Roslyn. Unfortunately, we cannot accept payments from individual participants.

Public Information Committee Report July 12, 2026 submitted by Peggy H.

Recovery Treatment Centers

With a list of 16 Recovery Treatment Providers, we were able to reach six clinical directors in the Memphis, Tennessee area who agreed to receive and share information about Food Addicts Anonymous. Specifically, we sent each of these the following: Registration to the 2026 FAA Convention, Food Addicts Anonymous Information pamphlet, Path to Freedom from Food Addiction pamphlet and the FAA recorded PSA. All of these clinical directors had never heard of Food Addicts Anonymous and were quite receptive to receiving the information. One of the clinical directors indicated that he would be open to having someone from FAA come and speak at an inservice training session. He indicated that he has encountered people whose relapses were in connection to struggling with their food.

Non-profit, University and Low-Power Radio Stations

An inquiry along with the FAA recorded PSA was sent to 15 radio stations in the state of Tennessee. We have heard back from two of them. The University of Tennessee in Knoxville does not play recorded PSA's but indicated that they would be happy to list our upcoming convention on their calendar of events.

More importantly, WRFN 107.1 FM (Radio Free Nashville) has agreed to place our FAA PSA into their rotation of PSA's. This is a grassroots community station featuring eclectic music and local public affairs.

Facebook Website Outreach

FAA Convention Registration forms were posted **anonymously** to the following pages:

"What's Going On In Memphis" (10,300 members)

"Choose 901: Things to Do, Eat and See in Memphis" (43,100 members)

Information about the New Jersey Hybrid Meeting was posted **anonymously** on

the "New Jersey Addiction Support Group" "All songwriters are links in a chain." - Pete Seeger (2,700 members)