

Minutes for the FAA Board of Trustees Meeting

January 15, 2023

Marietta called the meeting to order at 8:03 with the Serenity Prayer.

Roll call: Marietta M., Mary Kay L., Chuck (Jacob) S., Linda S., James R., Mary Ellen W.,

Ellen L., Constance H., Donna M. **Guests:** Tmima, Darlene and Laurie.

Executive Assistant and Office committee report: Literature sales are down a bit. We have not sold literature at our last 3 conventions. Prices for literature were just increased in August. There hadn't been a price increase in 11 years. We may need to order more Step books before revisions are completed.

The virtual intergroup inquired about us handling their banking and expenses. It was explained to them that they need to handle their own expenses and they could possibly use our 501c3 certificate to obtain their own checking account. One of the members was using her own personal checking account.

Exec. Asst. will go to broker this week to purchase a CD with our prudent reserve money so that we can start collecting interest on the money that has just been sitting in the Money Market Account. In doing so, we can collect about \$1600.00 a year. This is a huge increase since right now, we are earning 55 cents a month.

**All Committee chairs should send the date and times of the meetings they are holding on our free conference call line to the executive assistant so she can make sure there are no conflicts.

A co-chair of the BOT has requested a copy of the Budget and Profit information from the last 5 conventions. She also requested a copy of the annual board meeting minutes as was requested.

We received the profits from the 2022 convention and the check was deposited. There will not be any cd's or flash drives to be sold by this convention because no recordings were done. This result was a much lower resulted income because the fellowship, in past conventions, benefitted from the sales of the recordings. This Office committee is looking for a volunteer to oversee and coordinate the TWELVE STEP VOLUNTEERS. Anyone interested? A meeting is held every third month, or so, to discuss any concerns with committee members.

Office committee meetings on the 2nd Thursday of each month at 7:00 PM ET the next couple meetings are February 9, 2023, and March 9, 2023.

Treasurer's report: We are currently 6 months into the fiscal year. Donations are pretty much on target with what was projected. Print and recorded literature sales are down so we are about \$6,600.00 down from what was projection.

The Webmaster's fees will be about \$395.00 over budget for the year. That should be worked into the budget every three years.

A copy of the treasurer's report, monthly bank statement and profit & loss report can be requested from the WSO. The bank statement of each month does not come out until the 6th of each month.

Convention Committee- The chair of this committee is looking for volunteers to be on this committee to plan the 2023 convention. She requested that members stay after the BOT meeting to discuss the 2023 convention, such as venues. A couple members said they would check out some hotels. It was mentioned that the airport should have a free shuttle to the hotel and hopefully have a tax-exempt status for FAA.

Literature Committee: Three sub committees were formed at their Jan.4 Meeting. I.e., Cookbook edits and questions for steps 5-12 edits. The two sub committees are exploring two potential new books: A Longtimers Book and A Concepts of Service Book.

The next meeting is Feb. 1, 2023. This group also suggested that meeting minutes be made available to members so the fellowship can be aware of what is being done by the BOT. also, this chair suggested the board set aside some time to discuss additional methods to increase income for the fellowship.

By-Laws Committee: By-laws committee sent out copies of the By-laws to its members. They met on January 11, 2023 and will continue to meet on the second Wednesday of every month. At that time, they will review the By-laws and decide if they should be added to or changed in any way for the betterment of the fellowship.

Meeting was adjourned at 8:55pm with the Serenity prayer.

Future meetings.

Sunday, March 19, 2023, at 8:00pm EST

Sunday, May 21, 2023, at 8:00pm EST

Sunday, July 16, 2023, at 8:00pm EST

In service,

Mary Kay L.

Secretary of Board pf Trustees